

Port Orford Public Library
Board Meeting Minutes
9/20/2022

Meeting called to order at 3:55 pm

Present: Phyllis Johns, John Hewitt, Ken Fliszar, Vicki Young, Nathan Radcliffe, Denise Willms (Director), Cecil Ashdown (bookkeeper)

Phyllis welcomed everyone

The minutes of August 16, 2022, were discussed. John moved to accept the minutes of August 16, 2022, as presented. Nathan seconded, motion passed.

Cecil presented the financial report. John asked about the Curry Coastal Pilot bill. Denise answered that it was one of the newspapers the library subscribes to. Cecil and Denise spoke about the search for a new CPA. Discussion. Local receipts, e-rate, gifts, and donations were discussed. John moved to accept the financial report as presented, Ken seconded the motion, motion passed

Denise presented the Director's report. The Holiday season was discussed with a date of November 30th at 5 pm, Denise will let the Friends know so any volunteers have a set date. Vacations were discussed and how coverage would work.

Building maintenance projects were discussed. Other project timelines were pushed out as the ARPA grant project needed to be completed first. Now that the ARPA project is complete we will move on to redoing the pillars and doors. Denise spoke about the vandalism in the public restrooms. The Board discussed locking the bathrooms and asked Denise to research options and make a decision on how to proceed.

The Board discussed the Legislative Advocacy Policy draft sent by SDAO. The consensus of the Board was that it is not necessary at this time but would be open to discussing it again if circumstances merit it. Denise showed the Board the new website and demonstrated its capabilities.

Phyllis gave an update on the Friends and Foundation. Phyllis asked if the library would be interested in decorating a room at the Hughes house, Denise stated that the library could definitely do that. The Foundation has moved its meetings to the second Wednesday of the month meeting quarterly. The next meeting is November 9th at 10 am. The Friends are getting ready for their Vintage & Collectable sale on October 7&8.

Meeting adjourned at 5:06 pm

Next meeting is on October 18th @ 4 pm

Respectfully submitted

Denise Willms