

Port Orford Public Library
Meeting Minutes 9 /19/23

Meeting called to order at 4: 06 pm

Present: Phyllis Johns, Nathan Radcliffe, Vicki Young, Evan Kramer, Ken Fliszar, Denise Willms, Cecil Ashdown (Bookkeeper)

Visitors: Korinn Hockett

Phyllis welcomed everyone

Board Elections were held. Evan nominated Ken Fliszar as Chair, in favor: Evan, Vicki, Phyllis, and Nathan. Opposed: Ken. Evan nominated Nathan as Vice Chair: the vote was unanimously in favor. Vicki agreed to remain as the Board Treasurer.

Minutes of August 15, 2023, were discussed. Nathan moved to accept the minutes as presented, Vicki seconded. Motion passed.

Cecil went over the financial report. There were two changes to the report in regard to payment to the State Audits division. Both payments were covered by the CPA so we did not need to make those payments in the amount of \$150 each. The Board discussed the Legal Requirements budget line. Cecil explained that the County sent a bill for the May election and it was much higher than expected, so the line is over its budgeted amount. Nathan moved to accept the financial report, Phyllis seconded. Motion passed.

Denise provided the Director's report. Working with the school and meetings with the Superintendent were discussed. ODOT's corner construction was also discussed. New shelving and paint in the Children's room, are all funded by grants, and volunteer labor from the Rotary. The old shelving will be repurposed within the library. Youth Community service was discussed. Denise went over the displays and programs that are coming up. School Library coverage was discussed. Nathan requested that when the new IGA is created guidelines around District personnel are included.

The Board discussed the need for a plan in case a wildfire threatened the city. Denise will consult with other agencies to find out if there are any guidelines to keep in mind.

Phyllis gave a brief report on the Friends and Foundation.

Meeting adjourned at 5:06 pm
Respectfully submitted
Denise Willms