

Port Orford Public Library
Meeting Minutes 10/17/2023

Meeting called to order at 4: 05 p.m

Present: Phyllis Johns, Nathan Radcliffe, Vicki Young, Evan Kramer, Ken Fliszar, Denise Willms,

Visitors: Korinn Hockett

Ken welcomed everyone

The minutes of September 19, 2023, were discussed. Nathan moved to accept the minutes as presented, Evan seconded, motion passed.

Denise went over the financial report. E-rate reimbursement was discussed. Denise brought up using Bill Pay for most regular bills. The Board discussed the use of Bill Pay and the consensus was to move as many bills to that format as possible. Vicki asked about deposits, and Denise explained when and how deposits are made. Evan asked about tax drops. Denise explained the schedule of tax drops and how the Library District deals with the four “dry” months. Ken asked about PERS. Denise explained that PERS pulls from our account on their own schedule and occasionally they skip a month, but the District has no control over when PERS pulls only the amount they should pull. Nathan moved to accept the financial report, Vicki seconded, motion passed.

Denise provided the Directors' report. The Nerf Battle program was a success and will be repeated as there is more interest. Window cleaning, Driftwood programs, displays, holiday schedules, and Statistics were discussed.

A new agenda item was added for Board Questions. Evan requested information about digital collections and how we provide them. Denise discussed the Libby platform, the State Library provided collection, the cost, and other issues associated with the electronic delivery of published material.

Children’s and Teen room, Flag pole, and charging station updates were provided. The Rotary is providing the manpower and materials to erect the Flagpole in its new location and will be helping with the paving around the front charging station.

Phyllis gave a brief report on the Friends and Foundation.

Meeting adjourned at 4:45 pm
Respectfully submitted
Denise Willms