

Port Orford Public Library
Board Meeting Minutes
3/21/23

Meeting called to order at 4:03 pm

Present: Phyllis Johns, John Hewitt, Ken Fliszar, Vicki Young, Nathan Radcliffe, Denise Willms (Director), Cecil Ashdown (Bookkeeper)

Visitors: Korinn Hockett, Steven Dahl

The minutes of February 21st, 2023 were discussed. John moved to accept the minutes as presented, Nathan seconded, motion passed. John pointed out that Ken was listed as being present in February but was absent. John moved to accept the minutes as amended, Ken seconded, passed.

Cecil presented the financial report. Airbnb charges were explained. John asked about the \$2,000 grant, Denise explained that it was title-1 and the school's yearly charge. John asked about the M&R equipment charge. There may be something charged to the wrong line item, Denise and Cecil will double-check. Landscape maintenance was discussed.

Denise gave the Director's report. New computer equipment was discussed. Security cameras and software updates were discussed. Denise provided updates on upcoming programs and the open house. Denise discussed the need to revamp the Children's room and requested a 1-2 week closure of the room in August to make the updates. After discussion, the Board approved by consensus.

Denise provided a draft Public Meeting Policy. The Board discussed changes to the draft. John moved to approve the Public meeting policy as amended, Ken seconded, passed.

Denise requested permission to close on Saturday, April 8th for the Easter egg hunt. After discussion, the Board approved by consensus.

Phyllis provided an update on the Foundation and Friends group. Phyllis provided information about the Redfish musical concert.

Meeting adjourned at 4:55 pm
Next meeting is March 21st @ 4 pm

Respectfully submitted
Denise Willms